



Introducing Geospatial Metadata

September 11, 2000

Name

Organization

Address

Address

Dear Name:

It certainly was a pleasure having you as a participant in the workshop, *Introducing Geospatial Metadata* on _____. I hope that you've been able to absorb a great deal of new information and have found countless opportunities to apply what you've learned on the job. As you learned in the workshop, creating quality metadata is an important aspect of our commitment to a sound knowledge base. Thank you for joining the community of professionals that have banded together in this effort.

In this package, you'll find an official *Certificate of Attendance* for your records to document that you have attended the session. Good luck in your continued efforts in creating quality metadata on the job. We'll all benefit in the long run.

If you have any questions about information you have learned or if you would like to attend a refresher or a follow-up session, please let me know. You can call me at (xxx) xxx-xxxx or email me at xxxxxxxxxxxx. I will certainly be glad to help you.

Instructor:

**Don't Duck
Metadata**

